

## REFUND REQUEST FORM (REJECTED APPLICATION) :

### DETAILS FOR REQUESTED REFUND

NAME OF COMPANY :  
NAME OF APPLICANT (S) :  
PASSPORT NO :  
PASS TYPE ☐ EP ☐ PVP ☐ DP ☐ LT-SVP  
AMOUNT : RM  
REASON ☐ Rejected application

### BANK DETAILS

BANK ACCOUNT / CARD HOLDER NAME :  
BANK ACCOUNT NUMBER :  
NAME OF BANK :  
BANK BRANCH (eg: Pulau Pinang, Melaka, Johor):

### SUPPORTING DOCUMENTS

- ☐ MYXpats invoice (*payment receipt generated in system*)  
☐ Bank statement of the transaction (*with account holder name and account number*)  
☐ ESD rejected Employment Pass/Professional Visit Pass application and Dependent Pass/Long-Term Social Visit Pass email notification (s)

### DECLARATION

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(endorser/director listed in SSM) would like to request a refund for rejected Employment Pass/ Professional Visit Pass/ Dependent Pass/ Long-Term Social Visit Pass application. I understand that company **can no longer appeal after initiation of this refund** and may apply a new pass application after six (6) months from the rejection of application date, if required.

<b>Name and Signature (Endorser/Director listed in SSM):</b>	<b>Date:</b>
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**Note:**

- 1) The refund will be returned to whatever payment method (credit card, bank account) that the payer initially used to make the payment.
- 2) Refund request can only be processed within six (6) months from the rejection date. Any refund request after six (6) months will not be entertained.