

**USER MANUAL**  
**[Xpats Gateway]**

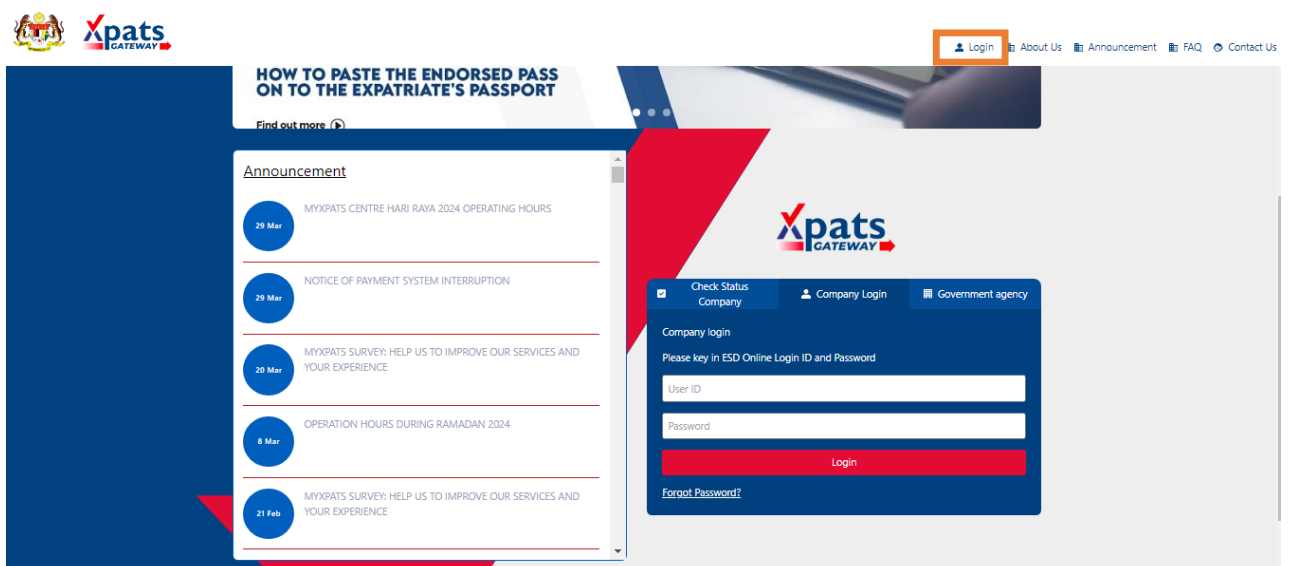
**MDEC – Xpats Gateway Module**

## SYSTEM ACCESS

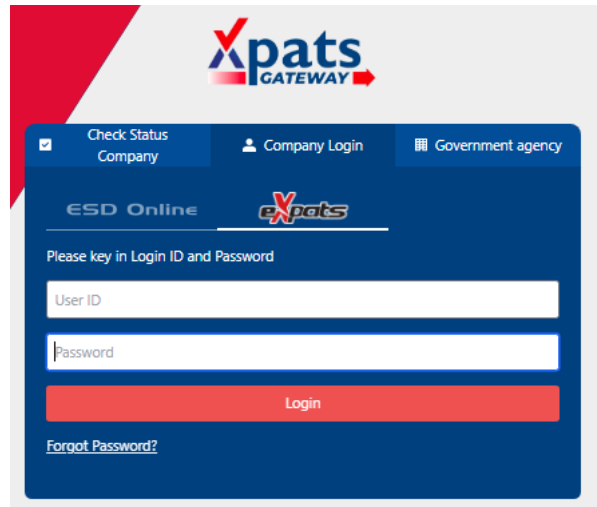
1. To access the system, launch the Internet Browser and browse to Expatriate Services Division (ESD) System at <https://esd.imi.gov.my/portal/> and click Xpats Gateway to access the system.



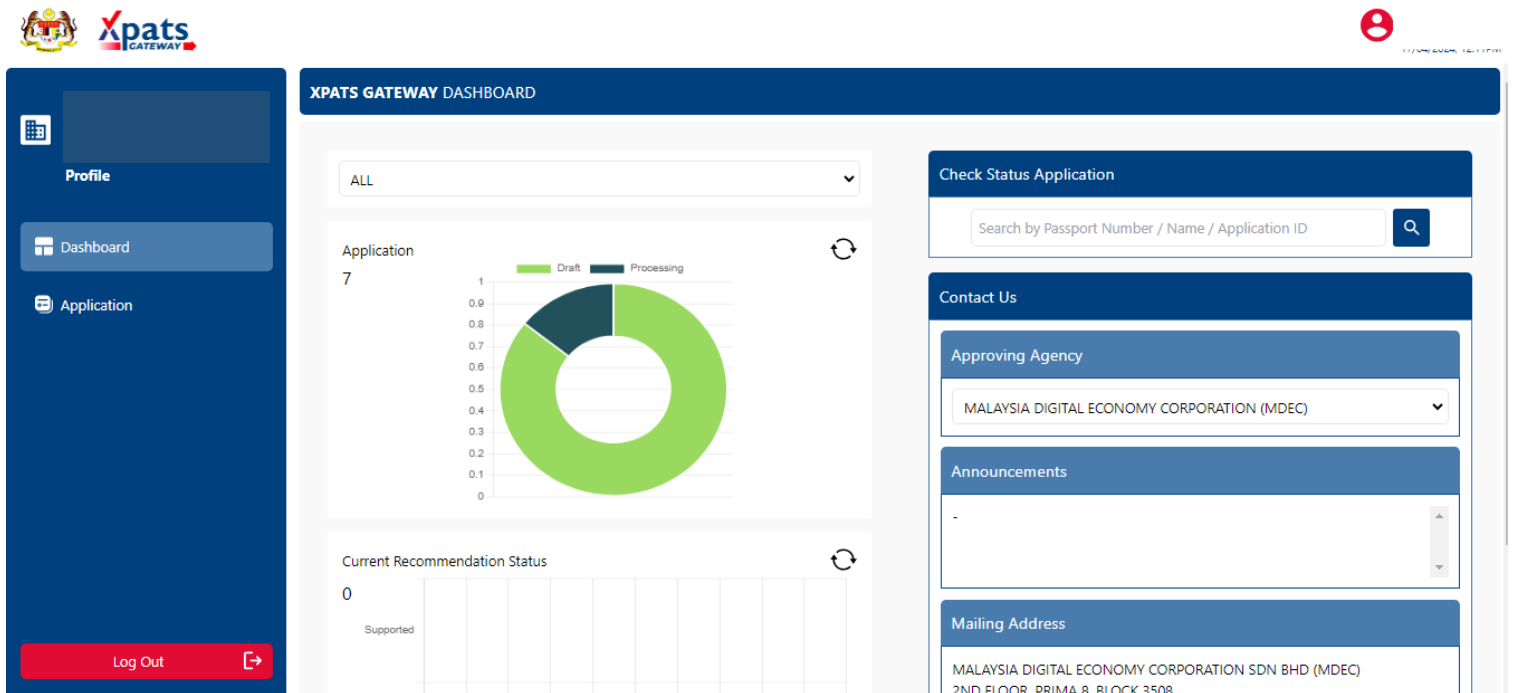
2. Click on **LOGIN**



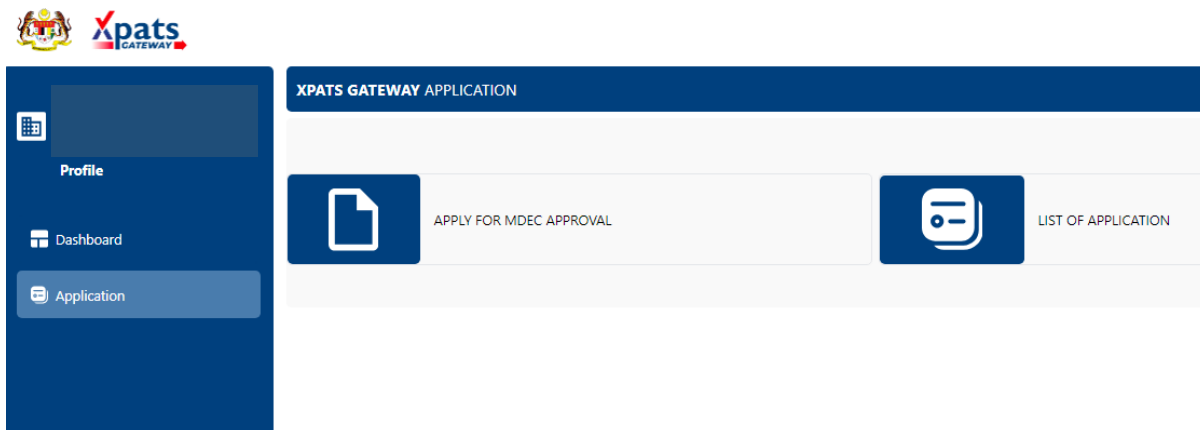
3. Fill in <LOGIN ID> and <PASSWORD>, and then click on [Log In] to access the system.  
(Please use the login details as per eXpats system)



4. Once login, the company can able view dashboard under MDEC.



5. To apply for approval letter, click application tab.

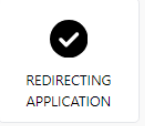
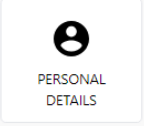
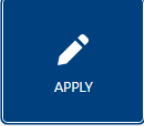


6. Select Apply for MDEC approval letter button.



7. Company may proceed to apply by clicking the declaration button.

**XPATS GATEWAY APPLICATION**



**APPLICATION FOR APPROVAL / SUPPORTING LETTER**

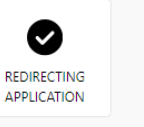
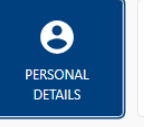

I hereby declare that the particulars and information in this application made under my company's name are true and accurate. I am aware that any false reports, statements, or representations are an offence under Section 56(1)(f) of the Immigration Act 1959/63 and are punishable with a fine amounting to no more than RM10,000.00 or imprisonment of no more than 5 years, or both.

Please click the "Save & Next" button to proceed.

Save & Next

8. Company need to fill in the details and proceed to next.

**XPATS GATEWAY APPLICATION**



**PERSONAL DETAILS**  
Please fill in the application details.

**NAME** <sup>i</sup> \*

**APPLICATION TYPE** \*  NEW  RENEW

**GENDER** \*  MALE  FEMALE

**NATIONALITY** \*

**DATE OF BIRTH** \*


**PASSPORT NUMBER** \*


**EMAIL** \*


Previous Save & Close Save & Next

9. Once fill in the details, click save & next.

**XPATS GATEWAY APPLICATION**

  
**APPLY**

  
**PERSONAL DETAILS**

  
**REDIRECTING APPLICATION**

**PERSONAL DETAILS**  
Please fill in the application details.

**NAME** \*

**APPLICATION TYPE** \*  NEW  RENEW

**GENDER** \*  MALE  FEMALE

**NATIONALITY** \*

**DATE OF BIRTH** \*  32 year(s) 2 month(s)

**PASSPORT NUMBER** \*

**EMAIL** \*

Previous
Save & Close
Save & Next

10. Application summary will appear and the company need to declare the details before proceed to MDEC for further checking.

**APPLICATION SUMMARY FOR DEMO**

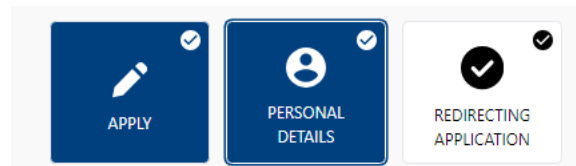
<b>FORM ID</b>	XPATSGATEWAY/MDEC/32333-17048
<b>NAME</b>	DEMO
<b>APPLICATION TYPE</b>	NEW
<b>GENDER</b>	MALE
<b>NATIONALITY</b>	AUSTRALIA
<b>DATE OF BIRTH</b>	05/02/1992, 32 year(s) 2 month(s)
<b>PASSPORT</b>	AB1234556
<b>EMAIL</b>	demo@demo.com
<b>APPROVING AGENCY / REGULATORY BODY</b>	MALAYSIA DIGITAL ECONOMY CORPORATION (MDEC)

**DECLARATION**

I hereby declare that the particulars and information in this application made under my company's name are true and accurate. I am aware that any false reports/statements/representatives is an offence under Section 56(1)(f), Immigration Act 1959/63 and is punishable with a fine amounting to no more than RM10,000.00 or imprisonment of no more than 5 years or both.

Previous
Save & Close
Proceed to MDEC


11. Once click Proceed to MDEC, page will be redirect to eXpats system.





12. Company can check the application status for the approval under List of Application.





13. Once click the list of applications, company may able to see the list the application details based on the status.

  
 DRAFT  
9

  
 PROCESSING  
1




  
 SUPPORTED  
0

  
 NOT SUPPORTED  
0

  
 ALL  
10

Search:  🔍 Agency: ALL ▼

Page: Prev / 1/1 Next

NO	APPLICATION ID	PASSPORT	PHOTO	APPLICANT NAME	STATUS	SUBMISSION DATE	ACTION
1	XPATSGATEWAY/MDEC/32333-17024	ABCD12341233AA		Azrul Jamil	DRAFT	2024-04-01 16:38:45	<span style="border: 1px solid #007bff; padding: 2px 5px;">View</span> <span style="border: 1px solid #007bff; padding: 2px 5px;">Proceed to MDEC</span>
2	XPATSGATEWAY/MDEC/32333-17031	EG123456RRR		Azrul jamil qqqq	DRAFT		<span style="border: 1px solid #007bff; padding: 2px 5px;">Delete</span> <span style="border: 1px solid #007bff; padding: 2px 5px;">View</span> <span style="border: 1px solid #007bff; padding: 2px 5px;">Edit</span>
3	XPATSGATEWAY/MDEC/32333-17039	EG123456QQQ		ABU BIN BAKAR	VERIFICATION (IN PROGRESS)	2024-04-03 11:05:13	<span style="border: 1px solid #007bff; padding: 2px 5px;">View</span>